City of Crouch
Amended Budget
FY 2024

NOTICE IS HEREBY GIVEN that the City Council of Crouch, Idaho, will hold a public hearing on December 11th, 2024, at 6:30 p.m. in the Crouch City Hall, 342 Village Circle, for consideration of the proposed amended budget for the fiscal period October 1, 2023, to September 30, 2024, pursuant to the provisions of Section 50-1002, Idaho Code. All interested persons are invited to appear and show cause, if any, why such budget should or should not be adopted. Copies of the proposed budget in detail are available at City Hall during regular open office hours (10:00am to 2:00pm Tuesday-Thursday). Anyone desire accommodations for disabilities, please call City Hall at 208-462-4687 at least 48 hours prior to the hearing.

Section 1: Adopts the budget as set forth in the table below.

REVENUES	FY 2024 Budgeted Revenues	FY 2024 Amended Budgeted Revenues
General Fund	$336,614.00	$329,314.00
Street Fund	$46,906.00	$46,906.00
Hall Fund	$6,500.00	$33,500.00
Museum Fund	$12,130.00	$12,130.00
City Water Fund	$319,090.00	$319,090.00
TOTAL REVENUES	**$721,240.00**	**$740,940.00**

EXPENDITURES	FY 2024 Budgeted Revenues	FY 2024 Amended Budgeted Revenues
General Fund	$336,614.00	$329,314.00
Street Fund	$46,906.00	$46,906.00
Hall Fund	$6,500.00	$33,500.00
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TOTAL EXPENSES	**$721,240.00**	**$740,940.00**

Publication dates for notice of the public hearing are 11/27/2024 and 12/4/2024, in The Idaho World.

Steven Raddigan, Crouch City Treasurer

CITY OF CROUCH

Scheduled Meeting of the City Council
December 11th, 2024
6:30 p.m.

City Hall

Garden Valley, ID 83622

Agenda/Public Hearing Amended Budget Minutes

The public has the right to attend meetings, with the exception of lawful executive sessions.
Changes on agenda are for emergencies only.

Open Regular Council Meeting 6:30PM
Pledge of Allegiance
Public Hearing on Amended Budget
Open Public Hearing- 6:30PM
Hear Testimony- Steve Raddigan explained that he had to amend the budget due to the money we received from ICRMP that went to Community Hall. We have a separate budget for that and we would have exceeded our expenditures when we paid for the roof. He did not do anything with the money we received for City Hall because we hadn't exceeded any expenditures. He also had transposed $28,000 which should have been $20,800, so he fixed that as well. Those were the two big fixes.
Close Public Hearing-6:32PM

- **Consent Agenda**
  - Review of Minutes of Budget Hearing/Regular Meeting of November 13th, 2024
  - Review of Payables & Financials
  - (*) Approve Consent Agenda-Member MH had a question about the Boise County Tax payment. Steve Raddigan said that we are charged for dumping, waste management, not for property taxes. Member SM had a question regarding payment to MSBT Law. Did they raise their fee? Steve Raddigan reponed to that question. That check should have come out of the water account. It was for the 2018 legal work on the Water Bond. It had been open until now. Since there was no bond happening, they requested payment. Steve R. thought it was related to the Impact Fees but it wasn't so he will go back and fix that. Member SM made a Motion to approve the Consent Agenda, Member SWM Second the Motion. All: Yes, Motion passed.
- **Water Issues**
  - (*) Water Master Report- Steve R. met with Ms. Nwang regarding the rate survey. IRW suggested that we contact this nonprofit agency. The process for the rate survey is still in the works. Steve R. met with her last week down in Boise and thought he would have something to share with Council tonight. He is hoping to get something before our next meeting in January. Then we can have a discussion and determine what Council would like to do as far as rate structure.

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- (*) Update on Well Property- Mr. Raddigan has measured the property and gave the information to Member MH. We have a cost on the fencing materials from Member MH. We do need to allocate the SLFRF and have signed contracts and purchase orders by 12/31/2024. If we're not able to do that we will lose these funds. The projects will have to be finished by 2025/2026. Member SM said to add Jeff Crow for bids on installation of the fence. Member MH said that the four foot gate material wasn't on the material list and we need to add a couple of line posts/terminal posts. If we lock it in on this price list before 12/24/2024 we don't have to get it until next Spring. The bid is from Lowe's which does not include the labor. We will have to sign a document with Middlefork Trading Post on the purchase of these materials and get bids from people for the installation of the fence. Whoever gets the bid on installation will have to sign a contract with us before 12/31/2024. The Mayor asked if we would need a special meeting regarding contracts, no because we have a Resolution giving him the authority to approve the contracts and use the funds up to the $39,362.59. This money has to be committed by 12/31/2024. It will need to be broken up into projects. Member MH asked if we need to decide how much goes into each project. We cannot do that tonight because we need the bids for installation and we will do that internally. Member MH said if we say for example, we have $5000 for the labor to install it, but we put $12,000, but we end up using less, can that money be put to something else? No, the money cannot be used on other projects. It has to be definitive. Mayor asked if we have put anything in there for water meters? Yes, we did. Steve added the berm in as well. So we have fence and need labor bid to put the power pole in. If we use Jeff Crow, we will need an anchor put in too for the pole. Steve Raddigan asked if we should change putting the pole up to a different plan? No, we are still going to put the pole in but possibly anchor it to the old pole. There are a lot of power lines there, around 200' and it will eventually pull it down over time so it needs something to counter it. The pole there right now is a 6'X6' pressure treated pole and it is leaning a lot! Member SM said that it's too bad the concrete blocks over there are a little bit too far offline because we could put a come along on that pole and pull it back, then place a guide wire on it. SM wanted to attach the new pole to the old pole. Then if we need to, we can transfer the rigging off of it and get the line off of Holt's roof. That way we wouldn't have to mess with the meter base that's there, it stays. So, Steve Raddigan said that project one was crash protection around the wellhead. That one is already done and that's where the $860 came from. Next is the fencing. We have the materials bid and just need a bid for installation. We can modify and add the four-foot gate if Chris Holt wants to. He is currently on vacation. We can add it to the materials and if it's used then so be it. Also as far as bringing the fence closer, DEQ gave us a waiver for 40' and they probably wouldn't give us a waiver for less than 40', especially not in our 12/31/2024 deadline. The fence will have to go where it is not and we can install the 4' gate. So, the Mayor said, don't shrink it down? Steve Raddigan did not say not to, but DEQ gave us a 40' waiver instead of 50', the waiver doesn't say come in closer. Member MH said this is for 350' of fence. When Steve Raddigan spoke to Chris about shrinking the fence area in, he wasn't in great favor of that at that time. So, we will just keep the big fence area. Mayor asked how many meters we would need to buy. Steve Raddigan said they are about 3-4 hundred each, say $500. The problem is we don't want to buy a bunch of them and have them sitting around for a long time. Steve had put them in there so after we got all the numbers and there was money left, we could purchase meters. But we will need to put the purchase order in by the end of December, so we are in a dilemma. So, if we can't get these other contracts in place, should we just go buy the meters? The Mayor asked if we know how much the meters cost to install, say if we bought them? Steve Raddigan

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thought it was $2500, $2000 for the installation and $500 for the meter, however, we will not be able to get a contract to install them by the end of the month. So, we could just get the meters and leave them on the shelf for ever. Steve R. said he doesn't see them being installed, unless Council says that is a priority and we could use LOT money to put them in. We would need 10 meters. The Mayor asked if we had bids to install fencing? We did from awhile back. Some included materials and some didn't, one was $28,000. The Mayor asked if Council could estimate, without meters, what we are looking at as far as the other projects. Steve R. said we have spent $1500 so far and looking at $5000 more for fence material, so that's $6500, that's with no labor involved. Member MH said the cheapest bid for fence installation before was $13,200. Mayor asked if somebody could give us a bid this quickly to see what meter installation would run? We could certainly try to get someone to commit to putting in meters but we don't even know for sure where the location to install them would be. Mayor said it looks like we will have to leave a lot of this on the table, it looks like. Member SM said that our best bet would be Paul Shepherd. Then again, we don't know where to put them. Member MH said that Terry Tucker is the one who kind of knows where everything is located. If Tucker was willing to commit to a contract and do them for $2500 and Council agreed with that then that would be what's left for the fence. Are meters the priority or the fence? Personally, the Mayor feels the fence has priority, he doesn't know how Council feels about it. So, we have $39,362.59 that needs to secured by contracts by 12/31/2024 or we don't get to use it. We are working on the power pole, we have fencing bids for the materials, we need to get bids ASAP for installation, consider metering the10/11 current hookups for water with whatever is left after the other projects. We have no idea what the fence installation is going to come in at, it might not make it to make meters happen. We could probably go ahead and get just the meters with some of the remaining funds if they are around $500. The Mayor feels we may just be wasting money because they will probably just sit around on a shelf unless we figure out how to pony up out of the LOT money or what ever else, to install them. Mayor asked Council what their thoughts were. Member SM said he liked the numbering of the projects: #1 Would be the fence project, labor and materials. #2 The power pole, getting that concrete block set to get that pole stood up. Mayor said we just need bids and contracts signed from Jeff Crow. Member SM asked who provides the contract, him or us? Steve Raddigan said that it may be a Geoff question, but we could probably write something up saying that they agree to do the said work for X amount of money. Jeff Crow has gone through the trouble getting the credentials to work on city stuff. He may be able to install the meters as well, but member SM said he just doesn't know. Steve Raddigan said he research the Public Works Permit. If the project isn't over $50,000, a PWP isn't needed. The Mayor asked Council to number which project we want first. We have the pole and a guy willing to do it. We have material bids for the fencing. Personally, the Mayor feels we should do the fence to be a better neighbor to Chris Holt as well as what we're doing with the pole. Mayor would like to see those as one and two, doesn't really matter which number they are as they are moving along quickly. As they are listed on the Resolution, it has nothing to do with priority, they are just listed. If there are funds left, do we want to look into bids for installing meters, just purchasing meters and look into installing them later? It does depend on the bids for fencing installation and total for the pole as well, what would be remaining after those projects. We really won't know until we get those solid bids and contracts.

- (*) Adopt a Resolution obligating the State and Local Fiscal Recovery Funds of $39,362.59.- The Mayor inquired if this Resolution allows him to ok bids and contracts? Yes, if Council approves this Resolution, then the Mayor has the authority to ok any bids and signed

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contracts. With that being said, this will allow the Mayor to move things along with bids and contracts and use these funds before the end of the year. We do have some things in play but other things could come into play but we would be able to get at it quickly. With Holidays coming we don't know what's to happen. The fence and pole should be able to be secured. Member SM asked Member MH what the fencing bids we had earlier this summer were. The bids we had were $13,200, $18,400 and $28,000. Seems the bid for installation would be around $13,000. Member SM read off estimates for fence materials at $5068, labor $13,000: pole $1000 to finish:10 meters at $500 each, $5000 so depending on the bids we're at about $25,000. Member MH said then again, we may find someone to do the fence for $5000. He said then if we do the two, the fence and the power pole, what's left over we could buy the meters. The Mayor asked if there was anything else we might need for the water, maybe a pump or something. That may run more than $20,000 though. Steve R. said it may not hurt to have another pump hanging around. We will find out what a pump may run and add it to the list of possibilities if we have the funds for it. The Mayor clarified with Council what the Resolution pertains to. Putting to use the State and Local Fiscal Recovery Funds up to the $39,362.59, that allows the Mayor to accept and sign what ever bids and contracts Steve R. and Bonnie put together for us regarding the fencing, pole, additional spare pump, water meters and the berm. The question was asked who tests our water. The samples are taken by George and sent over to Analytical Labs for testing. All the test results are in a file. The Mayor asked for a Motion to approve the State and Local Fiscal Recovery Funds for $39,362.59 with amendments as discussed. Member MH made the Motion to adopt the Resolution for the State and Local Fiscal Recovery Funds for $39,362.59 with amendments as discussed at this meeting. Member SM Seconded the Motion. All: SWM-Yes, SM-Yes, PC-Yes, MH-Yes. Motion Passed.

New Business

- (*) Roof for the Tucker Building up date- We received bids for the Tucker Building and also received a check from ICRMP insurance for $13,680.46. The bids we received were from NXT LVL $14,400.48, Kyle Davis $16,895.37 and Josh Fuhriman $6363.92, with OSB $8547.92. We are waiting for bids from Fair N Square and Castle Mtn. The Mayor asked if NXT LVL spoke to our insurance. No, he did not, the adjuster just came out and looked at the roof. Josh Fuhriman was the lowest bid. Member MH asked if we need to award this. The Mayor said there is no time frame, so we can wait. These are all good people. Member MH said Josh did his store and did a good job. Mayor asked Council if they want to wait and get more bids or just pick one. This is only for the roof of the Tucker Building. Steve R. said if we wait too much longer, it's not going to happen very soon. We did not get time frames on this, just the bids for the work. We may have to wait anyway because these guys are all busy right now. Member PC asked if the roof damage was cosmetic or was it leaking? The Mayor said that the Tucker Building roof has tetanus written all over it and has hail damage. He did not believe it was leaking though. The building has window issues with gaps where the wind comes through, the bees always come in as well. It will be a real cool looking building, especially when it gets a new roof. The Mayor did not think it would be a problem to wait with this. Steve Pederson had asked if we wanted the older looking metal for the roof or the same color as Community Hall & City Hall, as the older metal would run a little more. Tom Wentz said that the barn on Alder Creek has the old-looking metal and it looks nice. Tracy Raddigan reminded Council that it is supposed to be a Museum so maybe go with the older look. Fair N Square had mentioned this roofing so the Mayor asked if Council just wanted to wait until we get the bid from them or just go with the lower bid from Josh? Since we just asked for a bid from Fair N Square today, it isn't really fair to not wait for one from them. Member SWM said we could ask Josh what the difference would be in his bid for the older looking metal verses the green like City Hall & Community Hall.

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NXT LVL's bid was green and their bid also had the OSB board, if needed, at $65 a sheet. Member MH said that they had to use OSB due to it only had the skip sheeting on it. Skip sheeting is 4" and 6" boards and they are far apart, there's nothing in between, no underlayment at all. It was kind of like a barn roof. Member MH had spoken to Ricky today and asked him about the OSB sheeting that they did on the entire roof at Community Hall. Ricky said that the insurance should take care of it. He had already talked to them about that. Member MH said that he got extra money from his insurance company due to there was an adjustment. He did not do an adjustment on the store because he did all of the purchasing. If a roofer had done that they would have pulled all of the money. The insurance company sent him the money that was left. The Council and Mayor said they will just pause until we get some more bids back on this and will just add it to the next meeting.

- (*) Amended Budget FY23/24- This was discussed in the earlier Public Hearing. The Mayor asked for a Motion to approve the amended budget for FY23/24. Member SWM made the Motion to approve the amended Budget for FY23/24. Member MH second the Motion. All: Yes. Motion passed.

- **Old Business**
  - (*) Community Emergency Preparedness update- Member SM had some communication with Dawna Booth. He said he was kind of throwing Member PC under the bus and some other guys that might take his place on this and help her with it. The Mayor said he knows a guy in emergency services (looking at Member Paul Cleaveland). Dawna had not heard that Paul was on the Council now, so Member SM mentioned that maybe he could take Steve's place and represent Council. Paul said that eventually they will be intersecting with them.
  - (*) Community Hall Improvement Project Bids- We had multiple bids, Shauna Bass, Josh Fuhriman, Dustin Brumfield and Brian Payne. There was damage in Community Hall, and lots of drywall damage. The Mayor encouraged Council to go walk through Community Hall and look at all that needs to be done. The doorway from the back area to the main hall was just smashed up by the chair cart and tables hitting it. The metal frame is visible and the drywall is gone. The Mayor's thought was to put some money into it and then we will have a better system to check on it, for example was it left clean, any damage left etc. The Mayor read over the bids and what each one entails. Shauna Bass's bid did not mention materials, the others did. If we supply the materials then her bid would be higher. It is a winter job and the sooner we get it done the sooner we can start getting rentals. We discussed different ways to do the doorways so they don't get damaged. Steve R. suggested using the 4" metal that wraps around the outside of the doorway. The Mayor went in and removed all of the chair carts except the nice one and he put all the other chairs in the closets on the stage. We will need to put a sign on the chair cart that it is to remain in the main Hall area. Another idea is to just put all the chairs in the stage closet and get rid of the cart all together. It might be a little more inconvenient but usually people have a set up crew for functions. The tables are easier to get through the doorways without damaging it. Mayor asked if Council wanted to go ahead and choose from our bids. Member SWM said that Dustin Brumfield may be tied up with legal issues. Steve R. asked if he was the lowest bid, no. Council needs clarification on Shauna's bid regarding materials. Josh's bid was at $7600, he itemized everything. He's the second low bid. Clerk called Shauna for clarification, her bid did include materials. Mayor asked if Council wants to decide on this issue tonight. Member SM made the Motion to bring Shauna Bass into making the repairs at Community Hall

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for the $6000. Member SWM second the Motion. Roll call vote: SWM-Yes, SM-Yes, PC-Yes, MH-Yes. Motion Passed for Shauna Bass.

- (*) Renting Community Hall backroom update- Bonnie was working on getting a reasonable rent for the backroom at Community Hall. The Mayor would like something competitive for the local economy in our small town. Thinking around $600-$700 a month. They would need to use their own heat due to the main building heat does not go to the back room. It would only affect our power bill. They could use a couple of little space heaters and keep the door closed and it should stay warm. The Mayor was figuring maybe $100-$200 more for power in the very coldest part of the winter so we would still make a little bit of money a month. Janet Juroch came into City Hall today and spoke to Bonnie. She said that when the backroom was rented before the issue of securing personal items was present. The door had to stay locked but the breaker had popped and she had been called a couple of times to unlock the door and fix the breaker. Member PC said there could potentially be some fire code that would go into that also. The room does have it's own outside door for an exit. The new tenant could be advised to have a locking cabinet to secure any important items that would be on them to have that security. If they provide that then the hallway door doesn't need to be locked. Geoff did not have any issues with renting the room. It had been rented before with no issues. Member MH asked Member SWM if she wanted to rent it. She said that some of her plans had changed so if we found someone else interested, just rent it to them. We would have to put it out there for everyone to apply anyway and Member SWM could put in an application as well. We would like to have a few applications so it would be fair to everyone. When it came time to vote on the renter, Member SWM could not vote on this issue. Clerk asked if we want to get it repaired first. The Mayor said we could just put it out there and see what happens. We can put it out there for $700 and just let them know that we will be fixing it up. That rent will help us to maintain Community Hall. Member SM made the Motion to put out to rent the backroom for $700 a month. Member SWM second the Motion. All: Yes, Motion passed.

- **Scheduled Delegations**
  - (*) Road Committee Report- Fixing to fill the potholes-snow is coming! Member MH was going to get some more stuff to fill them but he would need to get a weed burner. Steve R. said he has one he bought from the Merc and knows how to use it. Member MH asked Steve what time he was showing up (laughter)?
  - (*) Crouch/Garden Valley Museum Board Report- None, closed for the Winter.
- **Unscheduled Delegations**
- **(*) Clerk Report-** Clerk asked how the Christmas tree lighting and parade went. Mayor said everyone disappeared after the tree was lit. Seems they all went over to Com. Hall to eat the chili. Updated on the Mayors Walk A Thon. The Mayor won it with over a million steps since October. There was a guy in McCall that gave the Mayor a run for the money but the Mayor went hiking with a hunter so that helped! He won the $1000 dollars and he's planning to donate it to the playground at the park. The playground equipment was $50,000 so this will help. Clerk updated that business licenses are coming back in. After the chili feed, we are missing one of our garbage cans at Community Hall. Clerk will ask around and try to find it. The tables were left as well. The Mayor said we need to try and keep it nice as we are putting money into it. Member MH said it used to be that when it was rented, everything was put back and the floor was mopped. Mayor said that when it's left clean, it easier for people to see what it looks like before renting it. We do have a cleaning deposit and if it isn't left clean they do not get that back. We had a complaint about artwork hanging in the

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bathroom. That's just our decor and it's not for sale. Clerk has advised that everyone has to fill out a rental agreement, $75 cleaning deposit and the Hall is $10 an hr. for GV residents. Clerk asked if Council had decided on raising the insurance coverage on City Hall, Community Hall and the Tucker building. Steve R. will have the numbers at the next meeting in January. The premium has already been put in the budget.

- **(*) Treasurers Report-** Steve advised Council that all the spending we're doing, mainly for the new roofing, may require us to do an audit. Mayor asked the cost of an audit. Steve asked Member PC how much the fire department's cost. He could remember off hand but probably around $15,000. Ours should be really easy because we're small. We need to get back with Geoff and get that bill back to the legislature and get that passed. That would raise the ceiling on audits. If it does pass then we should be good. Member MH asked if that was because of the roofing. Steve R. said yes because we're spending $70,000. Member MH said you would think that would go into a different collum because that was insurance and it's going right back into the same thing. Steve said that we spent it, it's an expenditure. Steve did put half of those funds into FY23/24 Budget. Mayor asked who does the audits. We choose and hire the auditor. We're not concerned about the audit just spending that much money. Mayor asked what the qualifications are to do an audit. Licensed CPA can do it but we do want someone who is definitely qualified. Member PC said theirs was a little over $8000. We will work on it.
- **Adjournment 7:43PM**

Next Regular Council Meeting is January 8th, 2025 at 6:30 PM

ASTERISK (*) ITEMS ARE ALL SUBJECT TO POSSIBLE ACTION BY THE CROUCH CITY COUNCIL MEMBERS.

Trevor Schiefelbein- Mayor

Bonnie M. Horsewood- City Clerk

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